Eötvös Loránd University
Faculty of Education and Psychology

Student Affairs and Registrar's Office
Registrar's Administration

1075 Budapest, Kazinczy utca 23–27./115.
+36-1-461-4500
registrars.office@ppk.elte.hu
http://www.ppk.elte.hu/en

Necessary documents for the personal enrolment
(checklist)

I. DOCUMENTS PRINTED FOR THE REGISTRY SYSTEM – NEPTUN

- ☐ **Enrolment sheet** (2 pcs) and two declarations (1-1 pcs) printed at home, completed and signed

II. THE ORIGINAL DOCUMENTS TAKEN INTO ACCOUNT IN THE DECISION OF ACCEPTANCE AND THEIR TRANSLATIONS AND THE COPIES OF BOTH

in Bachelor studies

the high school diploma(s)

ORIGINAL DOCUMENT(S)	**TRANSLATION(S) (ENGLISH)** (1 pc)	**COPIES OF ORIGINAL AND TRANSLATION** (1 pc)
☐	☐	☐

in Master studies

the higher education degree certificate(s)

ORIGINAL DOCUMENT(S)	**TRANSLATION(S) (ENGLISH)** (1-1 pcs)	**COPIES OF ORIGINAL AND TRANSLATION** (1-1 pcs)
☐	☐	☐

in Doctoral studies

the master/university level higher education degree certificate(s)

ORIGINAL DOCUMENT(S)	**TRANSLATION(S) (ENGLISH)** (1-1 pcs)	**COPIES OF ORIGINAL AND TRANSLATION** (1-1 pcs)
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III. OTHER PERSONAL DOCUMENTS

- ☐ **passport** (residence permit)
- ☐ 1 **ID picture** (3,5 x 4,5 cm) with your name and the date of birth on the back
- ☐ **Hungarian Tax ID** (optional for self-financing students but obligatory for Stipendium Hungaricum students – *this document may be attached later but they is necessary for the Stipendium Hungaricum agreement without which the student status cannot be established*)
- ☐ **Hungarian Social Security ID** (optional for self-financing students but obligatory for Stipendium Hungaricum students – *this document may be attached later but they is necessary for the Stipendium Hungaricum agreement without which the student status cannot be established*)
- ☐ **the data** (name of the bank, address of the bank and the bank account number) **of your personal Hungarian bank account** (obligatory only for Stipendium Hungaricum students)
- ☐ **Hungarian address** (optional for self-financing students but obligatory for Stipendium Hungaricum students)

The **date of personal enrolment** is for all those enrolled in bachelor studies, master studies, or PhD studies:

5–8 August 2021 (Monday– Thursday) 9:00–16:00

location: KAZY, Hall (Budapest VII., Kazinczy Street 23–27).