**Credit Application Form (PhD Programme)**

**Semester: 20…/20…/… Completed the complex exam** [*please underline*]: **Yes / No**

**Name of PhD Student: ………………………………………....……… Neptun-code: …………..… Name of Supervisor(s): …………………………………………….……..………**

**I. Planned details and verification of supervised research**

| **To be filled at the beginning of the semester** | | | | | **To be filled at the end of the semester** | |
| --- | --- | --- | --- | --- | --- | --- |
| **Research activity** | **Period:**  **date: from/to** | **Period in hours** | **Planned no. of credits1, 2** | **Supervisor’s signature2** | **Achieved no. of credits1, 3** | **Signature of the supervisor** |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
| *[rows can be added optionally]* |  |  |  |  |  |  |
|  | | | |  | **I verify that the research credits have been acquired.**  **Signature of the programme leader:**  **……………………………………** | |
| **Signature of the Head of the Doctoral School (at the end of the semester): …………..…………………………………** | | | | | | |

1Credits are calculated as follows: 1 credit corresponds to 30 hours of student workload (Act on Higher Education CCIV of 2011 on National Higher Education Article 108, No.24.).

2Students of the Doctoral School of Education should leave this field blank.

3You are required to fill this field if you have completed credits during the semester. If you leave it bank, credits cannot be registered for the semester.

**II. Details and verification of the teaching activity1**

| **To be filled at the beginning of the semester** | | **To be filled in at the end of the semester** | |
| --- | --- | --- | --- |
| **Subject or explanation of the teaching activity** | **Subject code** | **Achieved no. of credits2, 3** | **Signature of the supervisor** |
|  |  |  |  |
|  |  |  |  |
| *[rows can be added optionally]* |  |  |  |
| **Signature of the Head of the Doctoral School (at the end of the semester): …………..…………………………………** | | | |

1Subject taught at another higher education institution should be included too. In this case, the acceptance of credits is based on the decision of the Doctoral School (Doctoral Regulations Applied to The Faculty Section 22 (3))

2One course with a minimum of 5 participants corresponds to 4 credits (Doctoral Regulations Applied to The Faculty Section 22 (2)).

3You are required to fill this field if you have completed credits during the semester. If you leave it bank, credits cannot be registered for the semester.