# General Admission Procedure for 2023
# MSc in Computational and Cognitive Neuroscience

| Progr. level [1] | Type of progr. [1] | Type of financing [1] | Programme | Tuition fee (per semester) | Length (semester) | Entrance exam requiring attendance [1] | Field |
|---|---|---|---|---|---|---|---|
| M | N | A | Computational and Cognitive Neuroscience | state-financed | 4 | interview (Sz) | SCIENCE |
| M | N | K | Computational and Cognitive Neuroscience | 700 000 Ft | 4 | | |

[1]The letters correspond to how the programme's details are encoded on felvi.hu. M = Master level, N = full-time, A = state-financed, K = self-financed, Sz = oral exam
[2]Currently available specialisation: Cognitive Neuroscience

This file contains a brief description of the application and admission procedure for the MSc in Computational and Cognitive Neuroscience. Please note that for this programme you must apply through the Hungarian national application system FELVI at felvi.hu.

## I. Entry requirements
The application and admission requirements in the case of master-level programmes in the Bologna-system are defined by paragraph 16/A of the Act CCIV of 2011 on National Higher Education. The Academic and Exit Requirements of First Cycle Degree Programmes and Master Programmes can be found as an official publication *at the link below*. If the applicant does not hold the required degree and does not fulfil the requirements which have been determined and officially announced by the institute, their application is to be excluded from the admission procedure. The received documents are under constant re-evaluation in connection with the admission requirements, and their inspection might continue until the results announcement as the documents submitted during the later submission periods may contain essential information.

### *Entry requirements for the MSc in Computational and Cognitive Neuroscience*
### *1. Degree requirement*
A) Full acknowledgement is given for the following degrees: a Bachelor's degree in: Psychology, Computer Engineering, Software Engineering, Biology, Liberal Arts: Philosophy Specialisation.

If you have any of the degrees listed above or you are going to obtain a degree by the time of the results announcement, you do not have to do anything else but send a copy of the degree certificate (hereinafter diploma).
**Please note that the degrees described above as well as the full acknowledgement are only for degrees obtained in Hungary. If your degree was obtained outside Hungary, it must be submitted for evaluation (see below). However, the above list will give you an idea of what degrees can be accepted.**

B) Conditionally accepted degrees which will be considered in the first place:
Any bachelor degree or master degree in case the applicant has already acquired 30 credits (ETCS) from the earlier studies in the following fields: mathematics, statistics, informatics, philosophy, logic, linguistics, anatomy.
The requirement, i.e. the existence of the credits listed above is established through a preliminary examination of the credits which must be initiated by the applicant in the *request form downloaded from our website*.

**Deadline for submitting the request form: 2nd of May, 2023.**
**All documents must be submitted by e-mail to felveteli@ppk.elte.hu.**

**If you obtained your degree abroad (i.e. not in Hungary), we must examine the degree in all cases according to the following.**

**Submitting a request for preliminary examination of the credits if your degree was obtained in Hungary and falls into point B)**

Please by all means provide the following data in the request: name, place and date of birth, mother's maiden name, mailing address, telephone number, e-mail address. In the request indicate for which programme you are applying, what degree you have or will have, and that you would like to initiate a preliminary examination of the credits. The documents which you should attach to the request are: copy of the diploma (in case you already have it), copy of transcripts of records (all pages which contain registered data), and the official descriptions of the courses studied on the topics listed above. If you have completed or are going to complete your studies at ELTE, you do not have to attach the course descriptions. Please submit two copies of each document. The request can be submitted independently from the admission process, so you can submit it before submitting your application. Processing the request will likely take at least 3 weeks, by all means please take this into account at the time of the submission. We cannot guarantee that a decision will be made before the decision about admission for requests arriving after *2nd of May, 2023*. (If the procedure has been conducted by the Faculty earlier (in previous years), then that earlier decision can be taken into account.)

*If you cannot certify that you have completed your degree by the final deadline, your application will be removed from the admission procedure. If you are graduating this semester and your diploma will not be ready by the deadline, we will accept a certificate which states that you have successfully graduated and will receive your diploma instead of the diploma itself. In the case of a successful application you must present your diploma upon enrolment at the latest.*

*2. Language requirement*
The language of instruction for the entire programme is English, so a very good command of English is required. The language knowledge is assessed and evaluated during the interview.

**II. Application package**
All documents must be uploaded to FELVI (felvi.hu), otherwise, the applicant will be excluded from the admission procedure.
The Educational Authority receives the data of diplomas obtained after 1 February 2006 from Hungarian higher education and higher education vocational course electronically from the information system of higher education. An exception: the teacher's certificate must be uploaded if the applicant graduated in the field of foreign language literacy, or those certificates where the course was completed in a foreign language and the final exam was also taken in a foreign language.

**Until 2nd of May, 2023:**
Mandatory documents:
- CV (must also be uploaded to FELVI),
- letter of motivation (must also be uploaded to FELVI),
Additional documents which can be sent (if the applicant possesses any of them):
- copy of a C1-level language exam certificate in a foreign language which is not English (must also be uploaded to FELVI),
- copy of a certificate of having placed 1st, 2nd, or 3rd at the OTDK (must also be uploaded to FELVI),
- copy of a certificate of having placed 1st, 2nd, or 3rd at the Kardos Lajos Psychology Competition (must also be uploaded to FELVI),

- copy of a certificate of having placed 1st, 2nd, or 3rd at a science competition (Please include contact details for the organizers of the competition. Please note that this certificate is subject to individual evaluation) (must also be uploaded to FELVI)
- copy of the documents which state the right to preferential treatment. (must also be uploaded to FELVI)

**Until 26th of May, 2023:**
- reference work:
the reference work can be any work which the applicant has written within the field of his/her earlier studies (research paper, seminar paper, research report, published article, study etc.). The applicant can also write a new paper for the current application, which can be an improved version of an earlier work. If the work has been published or has been presented during the applicant's studies, please indicate on the paper where it was published or within what context it was written and presented. The maximum length is 15 pages (without the appendices, and there are no requirements for form). If the work was co-authored, the applicant must indicate his/her participation in the paper in percent (%). The reference work must be in English.

The evaluation criteria for the reference work are as follows (each component can be evaluated with a maximum of 12-12 points):
- the literature substantiation and creativity of the examined question; precise formulation of the hypothesis(s),
- choice of appropriate research method(s), selection of statistical hypothesis test method (s) and clear demonstration of their application,
- a clear, statistically methodologically and professionally sound presentation of the results,
- placing one's own results in the research of the topic, self-reflection on the strengths and weaknesses of the research,
- overall impression of the reference work.

**Final deadline for sending the missing documents, 12th of July, 2023:**
in case you will receive your diploma after 2nd of May, 2023.

We process and register all arriving documents continuously, thus, if necessary, we will ask you to send the required missing documents.


**III. Important deadlines of the admission procedure after application**
*(Please, follow the information issued by the Educational Authority (FELVI) as well!)*
Dates for the interviews: **23rd June, 2023**
Deadline for modifying data and order of the chosen programmes on felvi.hu: **12th July, 2023**
Final deadline on felvi.hu: **12th July, 2023**
Expected results announcement: **26th July, 2023**

We will send an invitation letter with the date and time of the interview (entrance exam) to all applicants after the schedule is ready and no later than 15 days before the date of the interview.
We will send the notification to the e-mail address provided with the application. Please check regularly and change them on felvi.hu if necessary.
The fee for the interview is *4000 forint*. The method of payment of the fee as well as further instructions about what you need to do (in what form and until what deadline you need to show the proof of payment) will be sent along with the invitation letter sent by e-mail. Please, do not send us a request about the date and time of the interview before the finalizing of the schedule. Modifying the schedule is possible only if justified, and only within the officially announced period (see above).

**IV. Admission partial points, calculation of points**

Based on Section 34 of Government decree 423/2012 (XII. 29.) on the admission to higher education institutions, the higher education institution regulates the admission requirements and the method of ranking in the case of a Master's programme, but the applicant can be admitted only if he/she achieves at least 50% of the maximum points.

According to ELTE's Admission Regulations if an applicant receives 0 points in any of the requirements of the admission procedure listed below (with the exception of the additional points), they cannot be accepted to the programme.

You can obtain a maximum of 100 points for the MSc in Computational and Cognitive Neuroscience programme according to the following:

1. **Reference work (a maximum of 60 points)**: detailed description above.

**2. Interview (a maximum of 30 points)**: an interview in English about the professional background of the applicant, his/her scientific interests and professional plans based on the CV and letter of motivation. If you cannot attend personally, you can request an entrance examination via Skype after you receive the schedule in which case we will request a copy of your passport or personal ID for identification purposes.

**3. Additional points (a maximum of 10 points)**: 5 points for any certified case for preferential treatment (disadvantaged status, disability status, child care), 5 points for a C1 level language exam if the exam is other than English, 5 points for 1st, 2nd, or 3rd place at the OTDK, the „Lajos Kardos Psychology Competition", or other science competition (subject to individual evaluation).

ELTE PPK Registrar's Office
1075 Budapest, Kazinczy St. 23-27. room 115.
e-mail: felveteli@ppk.elte.hu
tel.: +361 461 4575, +361 461 4500/3831, +361 461 4500/3486
fax: 461-4586