



### **Application to the critical procedure and the complex exam without preliminary doctoral studies in the doctoral school of ELTE PPK**

1. Obtaining a doctoral degree is possible within a span of eight semesters total. Applying to the critical procedure is possible in the second, so called research and dissertation period where the student has a student status, as well as in a year followed by that period (Article 53 Section 3 of the Act CCIV of 2011 on National Higher Education). Credits completed in another institute can be transferred.
2. Entering the procedure is possible by completing the complex examination. Participation in the exam is decided by the Doctoral Council of Pedagogy and Psychology (from hereafter: PPDT), taking into account the decision of the Doctoral School's Council and the program leader's detailed opinion. This procedure is called habitus investigation (Section 50 of the Doctoral Regulations of ELTE, from herein after DR).
3. During the process of habitus investigation, PPDT decides the number of credits accepted based on previous studies, and if the student passes the complex exam, the letter of acceptance will contain any remaining credits that are to be completed.
4. Initiating the critical procedure is possible after completing the requirements of the absolutorium (pre-degree certificate). Before submitting the final dissertation, the student has to defend their dissertation in a workshop debate (Section 61 of DR). There is no comprehensive examination in the critical procedure as it is substituted by the complex exam.
5. The deadline of registering for the complex exam is the 31st of March for the spring exam period and the 31st of October for the winter exam period each year. The application has to be handed in to the Registrar's Office on the application form based on the 5th supplement of the DR.
6. Those who apply to the complex exam without preliminary doctoral studies need to attach the following documents:
  - a. the applicant's professional CV
  - b. the documents required for the application to the doctoral school that are stated in the regulations, in the Doctoral Regulations of ELTE and the Doctoral Regulations applied to the Faculty of Pedagogy and Psychology.
    - i. a copy of your master's degree
    - ii. the copy of the language examination certificate (stated in the regulations)
    - iii. a list of publications
    - iv. reference work (in a minimum of 6000 words without bibliography) which can be any previously written professional work (for example as a part of a workshop, a shortened version of a thesis or a published paper) which aids the Admission's Committee's evaluation of the candidate's professional expertise.

- c. a written sum of the student's previous professional, research and educational activities, as well as the official certificates proving them. Your scientific activities have to be listed in an international bibliography database of the Hungarian Academy of Sciences.
  - d. your research plan for the research and dissertation part of the doctoral programme
  - e. proof of payment of the complex exam application and the habitus investigation
7. Fees to be paid for the procedure in the academic year 2024/2025:
- a. application for the habitus investigation is 250 EUR
  - b. the fee of organising and hosting the complex exam is 700 EUR
  - c. you have to pay both a) and b) fees through bank transfer
  - d. tuition fee that has to be paid every semester is 4900 EUR (which includes the fee of the critical procedure). The tuition fee is paid through Neptun.